

# Retirement Home Tour Checklist



**WILLOUGHBY MANOR**  
**RETIREMENT**  
CONNECTED THROUGH KINDNESS

**Residence 1:** Willoughby Manor

**Residence 2:** \_\_\_\_\_

**Residence 3:** \_\_\_\_\_

RESIDENCE	1	2	3
<b>First Impressions</b>			
The home was easy to get to	✓		
Guest parking available	✓		
Lobby clean and well-maintained	✓		
Was welcomed by staff	✓		
Staff friendly, helpful	✓		
I was offered a beverage	✓		
<b>Services Available</b>			
Housekeeping weekly	Included		
Housekeeping daily available	✓		
Weekly personal laundry	✓		
3 Meals and snack	Included		
Tray service available	✓		
Full recreational calendar	✓		
Transportation to group events	✓		
Transportation to appointments			
Permanent, short stay, vacation stays, convalescence, or respite programs	✓		
<b>Care</b>			
Management on call 24 hours	✓		
Care onsite 24 hours	✓		
Medication administration	Included		
Assistance with daily living (1-person assisted) available	Available		
Assistance with daily living (2-person assisted) available	Available		
Weekly assistance bathing included	✓		
Special Diets	Available		
Specialized floor/services for dementia care			
Specialized floor for physical assistance			



**Notes**

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RESIDENCE	1	2	3
<b>Care (continued)</b>			
In-house Physician			
Physician taking patients	✓		
Visiting services (lab, physio, footcare, etc.)	✓		
<b>Suite Amenities</b>			
Suite type available (shared, studio, 1 bedroom)	✓		
Furnished suites available	✓		
Flooring	✓		
Carpeting	✓		
Patio/Balcony	✓		
Window treatments	✓		
Bathroom Private	✓		
Bathtub/Shower	✓		
Walk-in shower	✓		
Grab bars in bathroom	✓		
Closets	✓		
Personal emergency response included	✓		
Underground parking			
Above ground parking	✓		
Cable TV \$ <span style="background-color: #d9ead3; border: 1px solid #ccc; display: inline-block; width: 100px; height: 1em;"></span>	✓		
Telephone \$ <span style="background-color: #d9ead3; border: 1px solid #ccc; display: inline-block; width: 100px; height: 1em;"></span>	✓		
Internet/WiFi \$ <span style="background-color: #d9ead3; border: 1px solid #ccc; display: inline-block; width: 100px; height: 1em;"></span>	✓		
Individually controlled heating	✓		
Fire alarm	✓		
Sprinkler	✓		
Strobe alarm	✓		
Guest suites available	✓		
Nice view / facing preferred direction	✓		
<b>Amenities &amp; Features</b>			
Weekly laundry	Included		
Dining room serving 3 meals daily	Included		
Recreation and activity programs	Included		
Exercise and wellness programs	Included		
Snacks available 24 hours a day	Included		
Hair salon	Included		
Guests can join meals	✓		
Garden areas	Included		

RESIDENCE	1	2	3
<b>Pricing</b>			
Cost of suite (à la carte)	✓		
Cost of care (à la carte)	✓		
Cost of suite and care (all inclusive)	✓		
Deposit amount required	✓		
How long suite is held for	✓		
Last month's rent required	Y N	Y N	Y N
Length of notice required for moveout	✓		

**Notes**